

How to register illness on INNA

Parents/guardians register their child under 18 sick on INNA each day the illness lasts, but not retroactively.

Students older than 18 register themselves sick on INNA each day the illness lasts, but not retroactively.

[See attendance rules here.](#)

INNA mainpage: Click on "Register absences" on the right:

The screenshot shows the INNA main page with a navigation bar at the top containing: Timetable, Assignments/Exams, Modules, Study, and Help. On the right side, there are icons for P.M., a home icon, a notification icon, a calendar icon, a user profile icon, and a power icon. The main content area is divided into several sections:

- Timetable** (WEDNESDAY 02.09): A list of classes with times, course codes, and room numbers.
- New absences**: A green header with a right arrow.
- Announcements** (42): A blue header with a dropdown arrow. Below it are three announcements from SEPT 02 regarding a reminder for ENSK3DD05(2) and LÍFF2AA05(1) at 13:05.
- Homework** (21): A dark blue header with a dropdown arrow. Below it are two homework items from SEPT 02: DANS2BK05 (Forbrydelsen afsnit 3) and EFNA2AA05 (Í þessum tíma er staðkennsla...).
- Virtual classroom** (4): A green header with a dropdown arrow. Below it are three items: STUÐ1AB01(4) (Tími á fimmtudegi - létt spjall), ENSK3DD05(2) (Vocabulary continued), and ENSK3DD05(2) (Vocabulary Continued - 2).
- Modules**: An orange header with a dropdown arrow. Below it is a list of modules: Danska 1., Danska 2., Danskir kvikmyndir., Efnafraeði 1 á NÁT, and Enska 2.
- Exams** (15): A dark blue header with a dropdown arrow. Below it are three exam items from AGO 21 and SEP 04.
- Projects** (14): A yellow header with a dropdown arrow. Below it are three project items from AGO 28 and SEP 02.
- New Material** (43): A dark blue header with a dropdown arrow. Below it are three material items from SEPT 02.
- Forum** (16): A purple header with a dropdown arrow. Below it are three forum items: DANS2AA05(2) (Spørsmål og svar til oppgaverne, hele semesteret), LÍFS1BB01(1) (Spurt g svarad í lífsleikni útskriftarefna), and ENSK3DG05(1) (Questions about the course).
- Navigation icons**: HOMEWORK AND OBJECTIVES, MATERIAL LIST, REGISTER ABSENCES (highlighted with a red box), and MAKE AN APPOINTMENT.

Register the absence by ticking in the box(es): "Today" (and "Tomorrow" if needed).

Please write an explanation in "Comment".

The screenshot shows the "Register absences" form. It has a green header with a sad face icon and the text "Register absences". Below the header, there are four input fields:

- Student**: Prufunemi MHson
- Id number**: 0000395164
- Today**: A checkbox that is checked and highlighted with a red box.
- Tomorrow**: An unchecked checkbox.
- Comment**: A text input field containing "My son is sick today" and highlighted with a red box.

Below the form is a "Submit" button. At the bottom, there is a section for "Illness notifications" with two date buttons: "01.09.2020" and "03.09.2020".